

Date: _____ Address Applying for: _____ Last Name: _____

\$50.00/Person Application CASH MONEY ORDER \$3/person extra fee for CREDIT CARD (will show as "ProPay")

Credit Card Number: _____ Exp Date: ____/____/____ SIC: _____

**ONLY CLEAN & RESPONSIBLE PEOPLE WHO PAY RENT ON TIME MAY APPLY with valid Picture ID.
Rental Application Fees are NONREFUNDABLE.**

First Name: _____ MI: _____ Last Name: _____ Jr.,Sr?

SSN: _____ Date of Birth: _____ Phone: _____ Is this your phone?: _____

Cell Phone: _____ Alternate Phone: _____ Whose Phone?: _____

List your Addresses for the Previous 5 years

Current Address: _____ City, State, Zip: _____

Owner/Manager: _____ Phone: _____ Monthly Rent: _____

Moved In date: _____ Why are you moving? _____

Previous Address: _____ City, State, Zip: _____

Owner/Manager: _____ Phone: _____ Monthly Rent: _____

Moved In date: _____ Moved out date: _____

Previous Address: _____ City, State, Zip: _____

Owner/Manager: _____ Phone: _____ Monthly Rent: _____

Moved In date: _____ Moved out date: _____

Employment and Income

Current Employer: _____ Address: _____

Position: _____ Phone: _____ Hire Date: _____ Hours worked per week: _____

Gross Wages: \$ _____ (___ month ___ week ___ hour) _____ What other income & source?: _____

2nd Job Employer: _____ Phone: _____ Income \$ _____ __ wk, __ Mon __ Hr

Are You on Section 8?: _____ If Yes, Have You had your briefing?: _____ If yes, I have a _____ BEDROOM Voucher

How long will you live here?: ___ 1 yr ___ 2 yr ___ 3 yr + _____ Your Attorney's Name: _____

Is the total move-in amount available now?: _____ Have you broken a lease?: _____ Are You a Convicted Felon?: _____

How many Evictions have been filed on you?: _____ What kind of animals do you have?: _____ Breed: _____

What may interrupt your income or ability to pay rent? _____

If accepted the following persons will be living with me

- | | |
|-----------|-----------|
| 1.) _____ | 4.) _____ |
| 2.) _____ | 5.) _____ |
| 3.) _____ | 6.) _____ |

Credit References

Lender	Purpose of Loan	Balance	Monthly Payment	Do you have a Checking Account?:
1.)				Do you have a Savings Account?:
2.)				Do you own Real Estate?:

EMERGENCY CONTACTS including help to pay rent

NAME	ADDRESS	PHONE	RELATIONSHIP
1.)			
2.)			

Date: _____ Address Applying for: _____ Last Name: _____

LIST Vehicles & Trailers your household will possess: _____

HOW DID YOU FIND THIS HOME: (friend, yard sign, etc.) _____ Your requested move-in date: _____

Do You want Rent with Option to Buy or Rent to Own? _____ How much Cash do You Have: \$ _____

Does Anyone who will be occupying this property Smoke? _____ Email Address: _____



Place copy of Photo ID here

Place copy of Photo ID here

This agreement made this date by and between POLARIS REAL ESTATE_, agent for the Owner, hereinafter "Landlord" and the below signed, hereafter "Applicant". The Applicant shall pay to the Landlord nonrefundable fee upon the execution of this agreement in the amount listed on application to cover the administrative costs, expenses, and time of the Landlord to verify information submitted by the Applicant. Applicant authorizes the Landlord, his employees, agents, or representatives to make any and all inquiries necessary to verify the information provided herein, including but not limited to direct contact with Applicant's employer, landlords, credit, neighbors, police, government agencies and any and all other sources of information which the Landlord may deem necessary and appropriate within his sole discretion. The Applicant represents to the Landlord that the application has been completed in full and all the information provided for herein is true, accurate and complete to the best of the Applicant's knowledge and further, agrees that if any such information is not as represented, or if the application is incomplete the Applicant may, at the Landlord's sole discretion, be disqualified. The Applicant provides the information contained on this form. Landlord is not liable to the Applicant, his heirs, executors, administrators, or assigns for any damages of any kind, actual or consequential by reason of the verification by the Landlord of the information provided by the Applicant, and Applicant hereby releases the Landlord, his agent, employees and representatives from any and all actions, causes of action of any kind or nature that may arise by virtue of the execution or implementation of the agreement provided herein. This property requires a **Security Deposit** equivalent to one month's rent that must be paid in full before any rental agreement is made. Animal deposit(s) are in addition to security deposit. Applicant, once approved, must obtain renter's insurance and Landlord will attempt to contact the Applicant by the phone numbers listed on this application. Applicant has 24 hours from time of approval to fulfill rental agreement by producing all monies required and signing all rental agreement papers. If Applicant fails to perform within 24 hours of Landlord's approval, Applicant may be disqualified and Landlord may rent this home to the next qualified Applicant.

Our required standards for qualifying to rent a home are simple and fair. They are:

- All homes are offered without regard to race, color, religion, national origin, sex, disability or familial status.
- Each adult occupant must submit an application.
- Your gross monthly income must equal approximately three times or more the monthly rent
- A favorable credit history.
- Be employed and be able to furnish acceptable proof of the required income.
- Good references, housekeeping, and property maintenance from your previous Landlords.
- Limit the number occupants to 2 per bedroom.
- Compensating Factors can include additional requirements such as double deposit or rent paid in advance for applicants who fall short of above criteria.

The Applicant authorizes release of all information to Landlord.



APPLICANT: _____

DATE: _____

APPLICANT: _____

DATE: _____

OFFICE USE ONLY, Do NOT Write Below This Line

Received By	App Fee Received	Viewed Property on Date	Picture ID Copy	Source of Tenant
-------------	------------------	-------------------------	-----------------	------------------

Date: _____ Address Applying for: _____ Last Name: _____



6100 West 96th Street Suite 140 Indianapolis, IN 46278:
 Office: (317) 733-6260 Fax: (317) 733-6181

EMPLOYMENT VERIFICATION of Applicant

Date: _____

Please respond by: ASAP

TO: _____

RE: _____

The above individual(s) applied for housing. We respectfully request your assistance in completing this form. Thank you for your prompt response in providing the information requested below. If we can assist you in the future on any applicants, please call or fax and we will respond promptly.

Dan Baldini, Polaris Real Estate
 (Agent for Property Manager)

 (Signature of Applicant)

TO BE COMPLETED BY EMPLOYER

Name of Applicant: _____

Position held: _____

Rate of pay: _____

Hire date: _____

COMMENTS:

(SIGNATURE)

(TITLE)

(PHONE#)

(DATE)

Thank You!

Please fax completed form to 317-733-6181.

Date: _____ Address Applying for: _____ Last Name: _____



6100 West 96th Street Suite 140 Indianapolis, IN 46278:
Office: (317) 733-6260 Fax: (317) 733-6181

LANDLORD VERIFICATION of Applicant

Date: _____

Please respond by: ASAP

TO: _____

RE: _____

The above individual(s) applied for housing. We respectfully request your assistance in completing this form. Thank you for your prompt response in providing the information requested below. If we can assist you in the future on any applicants, please call or fax and we will respond promptly.

Dan Baldini, Polaris Real Estate
(Agent for Property Manager)

(Signature of Applicant)

TO BE COMPLETED BY LANDLORD

Date of residency: From _____ To: _____ MONTHLY RENT: \$ _____

- 1.) YES NO Did the tenant pay their rent on time?
- 2.) YES NO Have You received any complaints?
- 3.) YES NO Did Tenant damage property during Tenancy?
- 4.) YES NO **Would you rent to Tenant again?**

COMMENTS:

(SIGNATURE)

(TITLE)

(PHONE#)

(DATE)

Thank You!

Please fax completed form to 317-733-6181.